

Maud Morgan Arts Center Printmaking Instructor Job Post

About Maud Morgan Arts

Maud Morgan Arts is a small arts studio located in Cambridge, MA between Porter and Harvard Square. In addition to our children's program, we offer classes and workshops for adults in ceramics and printmaking. We run four sessions per year (Fall, Winter, Spring, and Summer) with a range of classes for beginners and advanced artists. Instructors work directly with our program coordinator to create programs based on their interest and expertise. We welcome artists and educators at any stage in their career.

Job Description

Maud Morgan Arts seeks an energetic and resourceful artist and educator, with experience in various printmaking techniques. The MMA Printmaking Instructor will teach classes in printmaking to adult students in 8-10 week long semesters. Potential class topics include screenprinting, linoleum relief, monotype, and monoprint. Classes may be created and adjusted to instructor experience and interest, and will run dependent on reaching minimum enrollment. The MMA Printmaking Instructor will also be responsible for some studio management in collaboration with the Adult Arts Program Coordinator.

Job Responsibilities

Teaching

- Instruct one to two classes (meeting weekly for 10 weeks) with a maximum of eight to ten students per class (eight for screenprinting, ten for relief printing).
- Introduce students to basic printmaking techniques as well as more advanced skills, and provide one-on-one support to students based on differences in experience level.
- Undertake necessary prep work outside of scheduled class time to create curriculum and lesson plans.
- Adhere to, and ensure that students adhere to, the print studio policies.
- Communicate regularly with the Adult Arts Program Coordinator regarding the following: scheduling, class curriculum, upkeep of studio space, and student requests or concerns.

Studio Management

- Collaborate with the Program Coordinator to review and stock inventory prior to and throughout each semester.
- Monitor, communicate, and recommend facility improvements and repairs to the Program Coordinator.

Pay

Starting pay at \$30/hr.

Schedule

Example schedule (two printmaking classes): 6 hours of class time, plus 2-3 hours of curriculum prep or studio management per week. All adult classes are currently run on weekday evenings 6:30-9:30 pm. Schedule is dependent on classes reaching minimum enrollment to run.

How to Apply

Interested candidates should send the following required and optional components to smarkng@agassiz.org, subject line: Printmaking Instructor.

- Required: cover letter, resume, and 2 references.
- Optional: two minute long introductory video, artist's portfolio, sample class curriculum, and/or any other supporting materials reflective of their strengths for consideration.

Applications will be considered on a rolling basis.

Diversity and Inclusion Statement

We are an inclusive community and all are encouraged to apply. We believe diversity is a strength and we value the unique perspectives and contributions that people of all backgrounds and life experiences can bring to our team. Therefore, we are actively recruiting people of all races, ethnicities, gender identities, sexual orientations, ages, abilities, and those who do not speak English as their first language.

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Teaching

- Instruct one to two classes (meeting weekly for 10 weeks) with a maximum of eight to ten students per class (eight for screenprinting, ten for relief printing).
- Introduce students to basic printmaking techniques as well as more advanced skills. Techniques include, but are not limited to, screenprinting, linoleum relief, monotype, and monoprint.
- Provide one-on-one support to students based on differences in experience level.
- Undertake necessary prep work outside of scheduled class time to create curriculum and lesson plans.
- Adhere to, and ensure that students adhere to, the print studio policies. This includes making sure that the space is left fully cleaned and organized, ready for the next class.
- Communicate regularly with the Adult Arts Program Coordinator regarding the following: scheduling, class curriculum, upkeep of studio space, and student requests or concerns.
- Instructors have the future opportunity to teach additional classes and workshops, and join other MMA projects based on organizational direction and capacity.

Studio Management

- Collaborate with the program coordinator to review and stock inventory prior to and throughout each semester.
- Monitor, communicate, and recommend facility improvements and repairs to the program coordinator.